

## **HEALTH AND WELLBEING BOARD**

**Friday, 17 June 2016**

**Minutes of the meeting of the Health and Wellbeing Board held at on Friday,  
17 June 2016 at 11.30 am**

### **Present**

#### **Members:**

Deputy Joyce Nash (Chairman)  
Gareth Moore (Deputy Chairman)  
Ade Adetosoye  
Jon Averbs  
Dr Penny Bevan  
Karina Dostalova  
Glyn Kyle  
Dhruv Patel  
Jeremy Simons  
Nigel Challis

#### **In Attendance**

Paul Haigh

#### **Officers:**

Natasha Dogra	- Town Clerk's Department
Sacha Than	- Town Clerk's Department
Neal Hounsell	- Community and Children's Services Department
Poppy Middlemiss	- Community and Children's Services Department
Ellie Ward	- Community and Children's Services Department
Farrah Hart	- Community and Children's Services Department
Tirza Keller	- Community and Children's Services Department

#### **1. APOLOGIES OF ABSENCE**

Apologies had been received from Simon Murrells and Jeremy Simons.

#### **2. DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

#### **3. ORDER OF THE COURT OF COMMON COUNCIL**

Resolved – that the Order of the Court of Common Council be received.

#### **4. ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29. A list of Members eligible to stand was read and Deputy Joyce Nash being the only Member expressing a willingness to serve was declared to have been elected as Chairman of the Health and Wellbeing Board for the ensuing year.

5. **ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. A list of Members eligible to stand was read and Gareth Moore being the only Member expressing a willingness to serve was declared to have been elected as Deputy Chairman of the Health and Wellbeing Board for the ensuing year.

6. **MINUTES**

**Resolved** – that the minutes of the previous meeting were agreed as an accurate record.

**Matters arising:**

A Member raised a query regarding the City of London Corporation facilities for cyclists. Officers assured Members that the Housing and City Surveyor's Departments were working together to ensure bike racks for residents and visitors on all new City estates. Members agreed that it would be beneficial to keep a log of outstanding actions, which officers agreed to incorporate into the routine update report submitted to the Board for their consideration.

7. **PRESENTATION: LOCAL ACCOUNT**

The Committee received a presentation from Officers in the Built Environment regarding the Local Account. The Board noted that health issues in the current local plan included the need to:

- Maximise health services and facilities, particularly for residents.
- Encourage private health facilities.
- Support St. Bartholomew's Hospital.
- Encourage sports and recreation facilities.
- Encourage pedestrian routes.
- Seek to reduce exposure to pollution.
- Encourage public toilet provision.

Members queried whether the use of closed questions limited the scope and validity of the consultation. Officers informed Members that the open ended questions would be included so that each question enabled the person to suggest a solution to the issue being raised.

**Resolved** – that the presentation be received.

8. **LOCAL DIGITAL ROADMAP**

The Board received the report which informed Members that the NHS Five Year Forward View made a commitment that, by 2020, services would be paperless at the point of care and that patient and care records could be shared electronically between services. Social care organisations were encouraged but not required to do so. In order to deliver this, local areas were required to develop Local Digital Roadmaps (LDRs) setting out how this would be achieved.

An LDR was being developed for City and Hackney. A key delivery mechanism for the local digital roadmap was the Health and Social Care IT Enabler Project,

which both the London Borough of Hackney and the City of London were part of. Given this and the fact that accessing any funding related to this is likely to be dependent on signing up to the LDR, it was recommended that the City of London Corporation becomes a signatory to the plan.

In response to a query, Officers informed Members that the City of London Corporation used Framework I as its case management system for both adult and children's social care. Framework I was a paperless system and allowed electronic documents such as hospital discharge notices to be downloaded and saved into the system.

The City Corporation was part of the Health and Social Care IT enabler project - a CCG funded project to enable the sharing of health and social care information across the local system to facilitate integrated care. The sharing of information would take place through a Health Information Exchange (HIE) based at Homerton Hospital. It would draw in information from a number of providers across health (e.g. GPs, hospitals, out of hours service and hospice services) and social care. Professionals would be able to view (but not save) this combined information based on their role and with the consent of the person concerned. This provided a mechanism to deliver the requirement that care records can be shared electronically.

**Resolved** – that Members of the Health and Wellbeing Board were asked to sign up to the City and Hackney LDR and to delegate formal signature to the Director of Community and Children's Services in collaboration with the Chairman.

9. **DELIVERING THE NHS FIVE YEAR FORWARD VIEW: DEVELOPMENT OF THE NORTH EAST LONDON SUSTAINABILITY AND TRANSFORMATION PLAN**

Members received an update to the Board on the development of the north east London Sustainability and Transformation Plan (known as the NEL STP). Officers informed Members that while the mandate for the STP development and sign off lies with health partners, local authorities were integral to its development, and have an important role to play in ensuring its success.

Members noted an update on the plan's development including the draft vision, priorities and enablers which were identified to support the work of the STP. As part of the STP development, several workshops were being held with key stakeholders to ensure their perspectives are reflected and woven into the STP. A draft 'checkpoint' STP would be submitted to NHS England on 30 June 2016, and further work will continue beyond this to develop the plan in more detail. Additional updates will be presented to the Board as they become available.

**Resolved** – that Members agreed the City of London top three priorities and the context: to address social isolation; cross-border issues; and workforce health, in recognition of the 400,000 people who work in the City of London but do not reside there.

10. **HEALTH IN ALL POLICIES**

The Board noted that as part of the Health and Social Care Act 2012, The City of London Corporation was responsible for promoting the wellbeing of all the people who live or work in the City. As the determinants of people's health lie largely outside the healthcare system, social, physical and economic policies can have a substantial impact upon health.

Board Members noted that there was currently no systematic approach for officers to consider the health and wellbeing aspects of their proposed policy changes; however, all new policies must be approved through the committee process. It was proposed that the committee paper template be revised to include guidance on health implications for officers. Incorporating an additional paragraph of guidance would have zero cost implications, and will help the City Corporation to work towards meeting its statutory responsibilities for public health and health promotion.

Members agreed that it would be helpful for the report to be considered by the Policy and Resources Committee. Following a query from a Board Member, Officers stated that the report would include more background information regarding the work and remit of the Board before it was seen by the Policy and Resources Committee. The Board agreed that the final report should be signed off by the Chairman and Deputy Chairman of the Committee, following consultation with the Director of Community and Children's Services and Town Clerk.

**Resolved that Members:**

- Endorsed the proposed approach to mainstreaming health considerations into the committee paper writing process.
- Agreed that the report should be submitted to the Policy & Resources Committee for their consideration.

**11. SAFER CITY PARTNERSHIP STRATEGIC PLAN 2016-17**

The Board noted that the Safer City Partnership had its statutory basis within the Crime and Disorder Act 1998 which required local authorities to establish Community Safety Partnerships. They were required to produce annual plans and reports on tackling crime and disorder, anti-social behaviour, reducing re-offending and substance misuse.

Members received the draft Safer City Partnership (SCP) Strategic Plan 2016-17 which outlined the priorities and areas of focus of the SCP for the coming year. There was a focus on the priorities most relevant to the work of the Health and Wellbeing Board (HWB): Violence against the Person and the Night Time Economy Crime and Nuisance. The Strategic plan went to the SCP Committee on 6 June for agreement and would be circulated and made public.

**Resolved** – that the report be received.

**12. UPDATE REPORT**

The Board received an update report which provided information on the following matters:

- Healthwatch Update

- Square Mile Health update
- Low Emission Neighbourhood bid
- Suicide Prevention Training
- Responsible Procurement Strategy 2016-19
- Joint Health and Wellbeing Strategy update

**13. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**14. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent business.

**15. EXCLUSION OF PUBLIC**

**Resolved** - that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

**16. NON PUBLIC MINUTES**

**Resolved** – that the minutes of the previous meeting were agreed as an accurate record.

**17. SEXUAL HEALTH UPDATE**

The Board received the report of the Director of Community and Children's Services regarding the Sexual Health Transformation. Members noted the report.

**18. NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**19. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no urgent business.

**The meeting ended at 12.30 pm**

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Chairman

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